

Village of Williamsville

Water and Sewer Committee Meeting Minutes

February 15, 2010

The Water and Sewer Committee Meeting began at 6:01 pm with Trustee Barnett calling the meeting to order. Those in attendance were Trustees: Mark Esker, Janice Beyers, and Chairperson, Trustee Mike Barnett. Guests in attendance was the Village Clerk, Carol Beal.

The discussion opened with consideration of increasing the deposit for new Water Customers to \$ 200.00 up from the current rate of \$ 150.00. Each committee member was in favor of the increase. Secondly, the committee discussed requiring all new Water Service Customers to present a valid Illinois Drivers License, and proof of residency at the time of registration for new service. The Village Clerk would copy the Drivers License, and proof of residency, and attach to the Water Service Agreement upon the completion of the Agreement. The committee agreed to eliminate the practice of telephone calls to delinquent service account holders. reviewed the procedure for customer notification of delinquent accounts. Communication of delinquent accounts would be done via written letter, or in person. Both forms of communication would be addressed to the Village Clerk for proper action on the delinquent accounts.

The meeting continued with an agreement of the committee to increase the reconnection fees for delinquent customers who have their water service shut off. The proposed changes would include increasing the initial reconnection fee to \$ 50.00. Should service be disconnected again within 12 calendar months, the second reconnection fee would be \$ 100.00, In the event of a third disconnection within 12 calendar months, the reconnection fee would be \$ 100.00 plus an additional deposit of \$ 200.00.

The committee discussed the implementation of a \$ 25.00 returned check policy in the event of the account holder had non-sufficient funds to cover Water and Sewer fees assessed. The committee also agreed to have a review procedure established in the event an error occurred in billing account holders. That procedure would include communication from the Village Clerk to the Water and Sewer Trustee, and Village President prior to making any adjustments to accounts. An additional item of discussion involved the establishment of a procedure to shut off water service to any account holder that has an unpaid balance of \$100.00. The last topic of discussion involved adjusting the Sewer charge for filling swimming pools. Trustee Barnett mentioned he would discuss this topic with the Village Board at the next meeting.

The committee agreed to complete proposed changes to the Water Service Agreement. Trustee Barnett would work with the Village Clerk to make the recommended changes to the Village Water and Sewer Agreement. Once the proposed changes were made the committee chairperson would present to the Village Board for approval. The meeting was adjourned at 6:48 pm.

