

# Village of Williamsville

## Water and Sewer Committee Meeting Minutes

January 18, 2010

The Water and Sewer Committee Meeting began at 6:00 pm with Trustee Barnett calling the meeting to order. Those in attendance were Trustees: Mark Esker, Janice Beyers, and Chairperson, Trustee Mike Barnett. Guests in attendance were David May, and Carol Beal.

The discussion opened with consideration of increasing the deposit for new Water Customers to \$200.00 up from the current rate of \$ 150.00. Each committee member was in favor of the increase. Secondly, the committee discussed requiring all new Water Service Customers to present a valid Illinois Drivers License at the time of registration for new service. The Village Clerk would copy the Drivers License and attach to the Water Service Agreement upon the completion of the Agreement. At the suggestion of Carol Beal, the committee reviewed the procedure for customer notification of delinquent accounts. One topic of discussion included a procedural change when notifying delinquent customers. The suggested change involved eliminating the practice of telephone calls to service customers from the Village Clerk. Communication of delinquent accounts would be done via written letter. The committee members and guest were in agreement with proposed changes to the Service Agreement, and not making any changes to the current Ordinance.

The meeting continued with a discussion of increasing the reconnection fees for delinquent customers who have their water service shut off. The proposed changes would include increasing the initial reconnection fee to \$ 50.00. Should service be disconnected again within 12 calendar months, the second reconnection fee would be \$ 100.00, In the event of a third disconnection within 12 calendar months, the reconnection fee would be \$ 100.00 plus an additional deposit of \$ 200.00.

Trustee Barnett asked David May to open the discussion concerning responsibility of payment for Water Service connections, delinquent accounts, and reconnection fees. Trustee Barnett referred to the Village Water Service Ordinance Section 1, stating the owner of the premises, the occupant thereof, and the user of the service be jointly liable for payment of the service. The committee agreed that communication of any service changes should be initiated by the service customer, and communication should be in person addressing the Village Clerk as soon as possible.

The committee agreed to set additional meetings to complete proposed changes to the Water Service Agreement. Once the proposed changes were agreed upon, the committee chairperson would present to the Village Board for approval. The meeting was adjourned at 7:03 pm.